



QUARTERLY SERVICE REPORT

CENTRAL DIRECTORATES

Q2 2019 - 20
July - September 2019

Executive Members:

Councillor Chris Turrell
Councillor Mrs Dorothy Hayes
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Councillor Marc Brunel-Walker

Date completed: 11/11/2019

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Key

	Performance is very good
	Performance is causing concern
	Performance is weak
n/a	RAG rating not applicable
	Missing data
	Missing target

Section 1: Where we are now

Director's overview

Place, Planning and Regeneration

During this quarter, the Executive agreed to consult on a draft local plan with a revised growth strategy for the borough. This strategy includes a mixed-use development including large-scale business and housing development at the Jealotts Hill site.

Significant progress has been made on The Downshire Way dual carriageway scheme with widening works complete on the southern side and construction now underway on the northern side. The scheme remains on programme with disruption to road users being kept to a minimum.

Work has continued with the development of enhancements for Horseshoe Lake, however the project is in a period of review following user surveys which identified potential impacts on the nearby Thames Basin Heaths Special Protection Area, a designation protecting rare ground nesting birds.

Work to compile a list of locally listed buildings has been completed with the Executive agreeing a list of 50 properties in the Borough. This listing will be a consideration in decision making on planning applications.

The council defended two large planning appeals over the period, one at Tilehurst Lane, Binfield and one at Westwood House, North Ascot. The Tilehurst Lane appeal has since been approved. This has implications on how planning applications for housing in the countryside are judged with parts of the adopted Local Plan now considered to be out of date.

The Bracknell Business Improvement District (BID) was launched in the quarter, supported by the council. This now moves to a formal Ballot to see if the businesses in this area would like to see this initiative introduced.

Six of the Borough's parks have been assessed and have retained their Green Flag status, meeting the "Keep Britain Tidy" criteria.

Finance

Attention during the quarter has focussed on monitoring the current year's budget and starting to prepare for the 2020/21 budget. Early monitoring indicated that a higher level of pressures were being experienced than previously by services, most notably in Children's and Adult Social Care. There has consequently been a more detailed review of the council's overall financial position during the year than has normally been required, to help ensure that expenditure doesn't exceed the approved budget. CMT is currently considering a range of actions to be implemented in the Autumn.

The medium-term financial planning assumptions were updated following the Government's Spending Review announcement on 4 September. This signalled more generous funding for local authorities than had been expected, with some details for individual authorities having been announced already and others to be confirmed in the Local Government Finance Settlement in December. Work is underway to develop detailed budget proposals for 2020/21. Despite an increase in Government funding, it is set to be a challenging year given the likely on-going impact of pressures being experienced in the current year, most notably in services for vulnerable people.

Work has commenced to tender for Public Liability insurance, with the current arrangements expiring next March. The insurance market has hardened since the last tender process was run and it is expected that premia will increase, even with an increase in the excess level. As part of assessing prices received through the tender process consideration will be given to self-insuring, weighing up the costs against historic claims.

There continues to be a focus on improving the internal control environment across the council following weakness identified in the Head of Internal Audit's annual assurance report for 2018/29. This has included sessions with senior leaders and managers to discuss the role of internal audit and how to engage constructively with auditors in relation to their reported findings, including challenging any recommendations that cannot be implemented as suggested.

The Property Joint Venture procurement process is continuing to go well, with 5 organisations having submitted outline proposals. The assessment process to reduce the number of participants to 3 for the next stage is underway.

Human Resources, Organisation Development and Transformation

During the quarter it was agreed that the Director of Organisational Development, Transformation & HR would leave the organisation. The Chief Executive has taken direct management responsibility for the Department, initially until March 2020 to provide space in which to consider future arrangements.

Work continues towards the implementation of the Workforce and Organisational Strategy Framework 2017-2020. The focus this quarter has been on maintaining the current service delivery across the council and each team continuing to make progress towards developing their services to meet the needs of the organisation.

During the quarter we have also been listening to feedback regarding the HR and OD services and work is underway redesigning the offer based on this feedback. We have been ensuring we have the right skills within the service to increase the functions accessibility, by offering workshops, ASK HR open sessions and making remote contact simpler and more effective. The overall objective at a time of significant change is to support managers in considering their current and future workforce needs, encouraging them to strategically plan initiatives to ensure they have the right resources, right workforce, with the right skills and diversity to deliver services.

The schools HR Team have been populating the 'Can Do' website to ensure all HR resources are available for those schools purchasing the service level agreement. This will be a key to marketing tool for the future development of the service.

The Transformation Team have successfully closed 3 projects this quarter with another 7 projects being moved to business as usual. The portfolio methodology is being actively used to support evidence-based decision making regarding which projects to start, progress and stop to ensure maximum benefit for residents and impact on closing the budget gap.

Following a review in July, we now have a smaller, more focused portfolio, with resources allocated to those projects that offer a significant financial contribution or are assessed as being key enablers or strategically important.

The Policy and Engagement Team have been working with CMT and DMTs to finalise the new 4-year Council Plan. The Executive have agreed the Plan's Strategic Themes and Key Objectives and full council will formally sign off the Plan in November. The team are working with Directorates to develop new service plans to be in place by February 2020.

The Bracknell Forest Civilian Military Partnership continues to meet biennially and has an active action plan. Work has also started on creating a Berkshire Civilian Military Partnership and the engagement team are liaising with the Strategic Director of Public Health and representatives from the six unitary authorities to move this forward.

The Communications and Marketing Team has appointed to a new post to support Bracknell town centre events and marketing, primarily focussing on community and grass roots events. The postholder is due to take up the role in November.

Highlights and remedial action

Good performance

Economic Development

- Employment continues to be very high with low unemployment.
- The business liaison work is continuing to work very well. A shift in focus on Small and Medium Enterprises (SME's) has been successful and a number of SME's were supported and signposted to partner organisations to provide further assistance and advice.
- The Bracknell Business Improvement District (BID) initiative is progressing well. The business plan has been launched on 17th September and pre-notifications have gone out to all businesses in the BID area. The ballot will take place in October with a result due on 1st of November.
- The Smart City Challenge Project is undergoing the second challenge round now focusing on the impact of energy and climate change associated with our schools. The challenge has been published as part of a procurement process. The first challenge project under the topic "Supporting vulnerable citizens" is currently in development and should conclude in September.
- Brexit support for businesses is being offered via the Local Enterprise Partnership (LEP) and the Thames Valley Berkshire Growth Hub who are the central point in Berkshire for businesses to receive [information, advice and guidance on Brexit](#)

Highways and Transport

- The A322 Downshire Way dual carriageway scheme continues at a pace with the majority of works on the southern kerb-line now complete. Widening works are now underway on the northern side and the subway extension is being completed. These works are on programme and disruption to road users has been minimal.
- The A3095 (south) highway improvement scheme is now subject to final detailed design and a further public awareness exercise will take place in November. Construction is due to commence in 2020.
- Additional external funding has been secured from the Berkshire Local Transport Body for two further improvements to the A329/A322 corridor at Vigar Way and Sports Centre Roundabout.
- A pedestrian improvement scheme incorporating a new zebra crossing in Rectory Road is complete.
- The London Road (Binfield) footway/cycleway scheme has been incorporated within the Shoulder of Mutton junction improvement project and will commence on site in October.
- A flood alleviation scheme is in progress at Brock Hill in partnership with the Environment Agency in order to alleviate highway and residential flooding.
- Refurbishment of the South Hill footbridge will commence in late Autumn of this year.
- Plans to infill the Bay Road subway are progressing with the council's appointed structural engineering consultants undertaking the design and also resolving the underlying flooding issue.
- The Borough's underpasses/subways are currently undergoing a lighting upgrade to reduce energy consumption and improve existing lighting levels.
- The summer programme of resurfacing and road treatments has been completed and analysis is commencing to inform next year's programme.
- The latest Disabled Parking Bay proposals (various roads) have been compiled and are currently out to consultation.

- Work continues on implementing highway infrastructure associated with strategic housing sites across the Borough. Works to construct a new footway/cycleway on the western side of Old Wokingham Road are nearing completion. Multiple smaller development sites are ongoing, delivering infrastructure across the Borough.
- The 2019 Travel in Bracknell report was completed and is now online. The report is an annual analysis of the changes in travel in and around the borough.
- The Borough's road safety record continues its improving trend.

Building Control and Land Charges

- The first batch of residents affected by the failure of several private sector building control providers following the loss of their insurance policies have been contacted to inform them of the need to revert their project to Bracknell Forest Council's building control service. A number of these applications have now been lodged, some have been easy to administer but some have resulted in the necessary exposure of building works on site, or remedial action where issues have been missed or agreed in error by the previous building control provider.
- Building Control continues to watch the decision process by the Ministry of Housing, Communities, & Local Government (MHCLG) for future intentions to regulate the safety of high-risk residential buildings following the Grenfell incident and the review by Dame Judith Hackitt. Currently, the intention appears to be the development of a new independent national regulator based at a central location.
- Land Charges continues to monitor progress of the Land Registry take-over of the Local Land Charges Register.

Planning

- The Executive agreed the consultation on the Revised Growth Strategy for the Local Plan. This will commence on Friday, 25 October and run until Friday, 6 December. It will include an online consultation and manned exhibitions. This is in line with the council's Local Development Scheme programme to produce the Local Plan.
- Community Infrastructure Levy (CIL) income for the quarter has continued at a high rate with £1.31 million secured (an increase from £1.23 million in quarter one). Liability notices were issued for a further £5.12million in the quarter.
- Income from Section 106 Agreements was £3.82 million for the second quarter (an increase from £1.51 million in quarter one). S106 agreements completed over the second quarter will secure £1.19 million.
- Planning appeals at Tilehurst Lane and Westwood House were defended over the quarter.

Parks & Countryside

- Suitable Alternative Natural Greenspaces (SANGs) projects include improvements to path accessibility around the Bullbrook Countryside Corridor and Whitegrove Copse, provision of new noticeboards at Lily Hill Park and an attractive new carved archway is being built over the rear entrance to Pope's Meadow.
- Drone footage captured at Frost Folly, Horseshoe Lake and Pope's Meadow has been turned into a new promotional video, which is to be publicised on BFCs website.
- Projects are being drawn up to deliver improvements to rights of way and biodiversity using s106 development funding. One of these is a project to improve accessibility along Warfield Footpath 23.
- Reptile surveys have been carried out at Wildmoor Heath, Englemere Pond and Caesar's Camp.
- Emergency fish rescue and relocation has been completed at Savernake Pond

- Woodland restructuring is underway at the woodland along Crowthorne Road. Non-native ground vegetation has already been removed and older pine trees are being felled in preparation for the planting of new native trees. This will make a better habitat for wildlife, a place more enjoyable for recreation and a sustainable timber source. Corsican pine trees are also due to be removed from Big Wood in Bracknell and replaced with native varieties.
- The rangers have delivered another successful year of hay-making on the council grassland sites, resulting in an increased profit from last year.
- All six parks retained their Green Flag Awards, which is a scheme run by charity Keep Britain Tidy.
- It was estimated that at least 3,000 people attended Paws in the Park, which is an event aimed at promoting responsible dog ownership and which is organised by local charities with support from the council.
- Work has begun to upgrade the resin path network at South Hill Park, which should provide a more durable and safer surface for the long-term.
- Volunteers contributed over 846 hours towards activities such as wildlife surveys, litter picking and practical conservation volunteering.
- Work continues to enhance the facilities at Horseshoe Lake, with the aim of creating income and improving customer experience.

Finance

- The Payroll team has successfully implemented an additional payroll for an academy trust, despite long-term sickness absence in senior staff.
- The Bracknell Forest Lottery was launched to good causes on 24 September, with tickets for the first draw going on sale on 22 November.
- Organisational Development has continued to deliver a range of learning opportunities and has enhanced the offer to leaders and managers in terms of enabling them to see the impact of their personality on those around them and the outcomes that they are hoping to achieve.
- As part of our talent management, we have 2 more National Management Trainees have joined us in this quarter bringing our total to 4 working on high priority projects with a range of teams across the council.
- The Schools HR team have managed over 1800 contractual changes for schools for the beginning of the new academic year as well as refreshing the school HR procedures.
- Work has been undertaken with an architect and the Clinical Commissioning Group (CCG) to draw up plans and costings (RIBA stage 2) for the co-located Blue Mountain community hub facility. The CCG submitted their Outline Business Case (OBC). Crowthorne Community Centre (CH) is waiting on the planning decision. Warfield CH, the neighbourhood centre feasibility study was signed off.
- Work is ongoing across the council to produce annual equalities monitoring reports that fulfil the Public Sector Equality Duty. The issues raised in the reports will feed into a new 'All of Us' Equalities Scheme from 2020.

Areas for improvement

- The highways and transport service areas were merged on 1st April to form the new 'Highways and Transport' division. Work is currently underway to identify any further structural changes and/or working practices needed to take the service forward in the medium to long term.
- Work continues regarding streamlining and simplifying HR policy and procedures in line with feedback from staff, managers and an independent review. Additional support is being planned to support managers in the roll out of the updated policies

and procedures through a combination of Smart hours (developments from OD), team-based development or on an individual basis.

- Work continues on iWorks and wellbeing in collecting feedback from staff and managers in order to fully appreciate what the workforce and the organisation needs are so that we can then channel our responses appropriately.
- The current transformation portfolio is unlikely to deliver the transformation savings required for this financial year. The portfolio was reviewed and refocussed in July and September, new opportunities have been identified for transformation savings and resources to deliver the programme have been reprioritised.

Audits and Risks

- A follow-up audit was carried out of S106 and CIL during the quarter. The final report is awaited.
- During Quarter 2, audit reports were issued with a partial assurance audit opinion on the Agresso IT system and council-wide officer's expenses.
- The Central Directorates risk register was distributed to the individual Departmental Management Teams (DMTs) for review at the end of September 2019.

Budget position

Revenue Budget

The original cash budget for the department was £10.767m. Net transfers of £4.526m have been made bringing the current approved cash budget to £15.293m, in addition non-cash budget virements of £4.792m have been made as a result of departmental restructures.

A detailed analysis of the budget changes and variances this quarter are available in Annex A Tables 2&3.

In addition, the department has identified five emerging issues that may affect to the council's overall financial position:

- The Lookout – potential -£0.060m additional income from catering function
- Head of Planning – anticipate -£0.075m additional CIL income above budget
- Monitoring of Streetworks – projected -£0.050m of streetwork permit scheme income in excess of budget.
- Head of Planning – 6 planning appeals potentially costing £0.075m
- Building Control – pressure on income £0.040m

Capital Budget

The Committee's capital budget for the year was set at £12.805m. This included £5.105m of externally funded schemes.

In addition to a carry forward of £8.579m further S106 funding of £0.252m has been received (Binfield Community Centre £0.061m, Wykery Copse £0.057m, The Parks pitch works £0.130m, Farley Wood £0.004m), external funding of £0.386m from the DfT and a revenue contribution of £0.025m for South Hill Park footpaths bringing the total budget to £22.047m.

The department currently anticipates around 61% of the total approved budget to be spent by the end of the financial year. A detailed list of schemes together with their approved budget and forecast spend is available in Annex A Table 2.

Section 2: Strategic Themes

Value for money

Action	30/09/2019				
	Stage	Due Date	Percentage Complete	Status	Comment
<input checked="" type="checkbox"/> 1.1.01 Maintain Council Tax	Completed	31/03/2020	100%	★	Achieved when 2019/20 budget was set
<input checked="" type="checkbox"/> 1.2.06 Transformation review Support Services	Completed	31/03/2020	100%	●	Project now absorbed into business as usual
<input checked="" type="checkbox"/> 1.2.13 Transformation review of Parks and Countryside	In Progress	31/03/2021	40%	●	Work continues on developing an enhancement for Horseshoe Lake. Visitor surveys have been completed and the results of these are being considered to inform the proposals for the site.
<input checked="" type="checkbox"/> 1.2.24 Review Transport Development and Highway Maintenance	In Progress	30/11/2019	75%	★	Initial consultation has started with staff seeking ideas on a new structure for the service.
<input checked="" type="checkbox"/> 1.2.25 Portfolio Management for Transformation	Completed	30/09/2019	100%	✓	Portfolio management approach embedded and used to inform evidence based decision making.
<input checked="" type="checkbox"/> 1.3.08 Embed commercial practices	In Progress	31/12/2019	75%	●	Work continues to focus on school support services
<input checked="" type="checkbox"/> 1.4.03 HR and Payroll self service	In Progress	30/06/2019	65%	★	Work on the testing phase of bursars making changes in schools has been delayed by the compulsory upgrade to the Electric Version of iWorks. This will give a different feel for Managers and staff alike so time is being spent to ensure all staff are aware of the changes and update training given. This is a compulsory upgrade as the old version will no longer be supported from 1 April 2019. Once this upgrade has been successfully deployed we will review the next stages for the development of the system.
<input checked="" type="checkbox"/> 1.4.05 Organisational Development and Workforce Transformation Strategy	In Progress	31/03/2020	65%	★	Organisational Development has continued to deliver a range of learning opportunities and has enhanced the offer to Leaders and managers in terms of enabling them to see the impact of their personality on those around them and the outcomes that they are hoping to achieve. As part of our talent management we have 2 more National Management Trainees have joined us in this quarter bringing our total to 4 working on high priority projects with a range of teams across the Council.
<input checked="" type="checkbox"/> 1.4.17 Apprenticeship Levy	In Progress	31/03/2020	90%	★	There are currently 60 members of staff studying for an apprenticeship across the authority.
<input checked="" type="checkbox"/> 1.4.18 Learning and development opportunities	In Progress	30/06/2019	95%	★	During the last quarter 6 e-learning and 13 face to face courses have been set up. E-learning is on a range of social care topics such as Autism and Mental Health plus one on Social Media after the introduction of the new Social Media policy. There have been a number of new smart hours set up to help staff with ICT issues, iWorks and Children's Scoial Care. Our range of courses of all types is reviewed regularly. The introduction of Smart hour training seems to have worked very well being convenient for managers and L&D staff alike.
<input checked="" type="checkbox"/> 1.5.01 Neighbourhood Plans	In Progress	31/03/2020	50%	★	Bracknell Town Council is working on changes in response to Examiner's interim report. Warfield PC are preparing responses to the examiner's letter. Submission version comments are being prepared on the Crowthorne Neighbourhood Plan.
<input checked="" type="checkbox"/> 1.5.03 Community based delivery and volunteers	In Progress	31/03/2020	0%	★	Community based delivery models and the use of volunteers continue to be considered in the analyse and plan phases of all transformation projects. A community based approach has been adopted in the libraries and parks and countryside reviews.
<input checked="" type="checkbox"/> 1.6.03 Consultation on proposed major changes	In Progress	31/03/2020	0%	★	Staff and public consultation is undertaken on all major changes proposed by the Council and the equality impact of those changes are assessed.
<input checked="" type="checkbox"/> 1.6.04 Review HR service (Brexit)	Completed	30/06/2019	100%	✓	
<input checked="" type="checkbox"/> 1.7.02 Budget savings	In Progress	31/03/2020	90%	★	Most budget savings have been delivered, difficulties with large scale, complex transformation of social care means savings not all achieved
<input checked="" type="checkbox"/> 1.7.23 Spending within budget	In Progress	31/03/2020	0%	★	Significant pressures being faced in demand led budgets. CMT is considering actions necessary to bring predicted out-turn in line with the approved budget

Quarterly Indicators	30/09/2019			
	Last Quarter	This Quarter	Current Target	RAG
> L051 % of council tax collected	29.1%	56.3%	57.1%	★
> L053 % of Business Rates collected in year	32.6%	59.4%	58.2%	★
L257 Number of complaints received	58	48	59	★
> L261 Level of staff sickness absence	1.60	1.27	1.88	★
> L262 Level of voluntary staff turnover	2.17%	6.53%	7.00%	★

A strong and resilient economy

Action	30/09/2019				
	Stage	Due Date	Percentage Complete	Status	Comment
<input checked="" type="checkbox"/> 2.1.01 Business liaison programme	In Progress	31/03/2020	0%	★	In the period July - September six meetings took place. The programme is now looking more towards SME's and high growth start ups. Of the larger corporates a number of contacts have moved on making it more difficult to set up meetings with them at the current time. No major issues reported in the meetings with businesses, mainly parking and networking as well as potential expansion / relocation plans. The SME's were all keen to be signposted to relevant services and initiatives which has resulted in some new leads for our partner organisations.
<input checked="" type="checkbox"/> 2.1.02 SME Strategy	In Progress	31/03/2020	50%	★	Working closely with the LEP as well as the Growth Hub. In addition relationships with other organisations supporting SME's locally are maintained, including agents and the chamber. Attending the BLIS task & finish group when needed and supporting where possible. Working closely with the new Growth hub liaison who presented at one of the last business events on their support offer for SME's. Helped promote their services across our comms channels.
<input checked="" type="checkbox"/> 2.1.03 Business Improvement District	In Progress	31/03/2020	75%	★	The BID group has completed their business plan and prospectus for the BID in readiness for the ballot process starting beginning of October. The ballot process will end on 31st of October with the result to be announced 1st November. A launch event of the business plan took place in September.
<input checked="" type="checkbox"/> 2.1.05 Economic planning policies	In Progress	31/03/2020	50%	★	Updated employment policies included in the Revised Growth Strategy Local Plan consultation document approved by Executive in September.
<input checked="" type="checkbox"/> 2.1.06 Infrastructure growth	In Progress	31/03/2020	78%	★	CIL income for the quarter was £1,315,735 which represents 40% of the target of £3.24million . This means that over the first two quarters the Council has collected over 75% of the annual target. £3,817,085 was received in Section 106 contributions during the quarter and funding to the value of £1,191,075 was secured through S106 agreements completed during the quarter.
<input checked="" type="checkbox"/> 2.2.05 Public transport	In Progress	31/03/2020	75%	★	Bus operators continue to report that patronage has increased moderately since the Lexicon opened. Alongside the extension of Council supported bus services to cover evenings and Sundays, bus operators have also introduced changes to their commercially funded services in response to demand. Reading Buses have recently acquired Courtney Buses and this may now bring further opportunities for positive changes to services. The improved footway and cycleway links to the town centre are all in place and formalisation of the NCN422 cycle route will follow in 2020. Cycle parking within the town centre has been increased by over 100%. Bracknell peak hour rail services have increased in May 2019.
<input checked="" type="checkbox"/> 2.2.06 Planning applications	In Progress	31/03/2020	50%	★	Other applications exceeded the performance targets which this year have been raised to 90%. Other applications fell just below the performance target at 87%. Majors performance exceeded the 85% target at 93%.
<input checked="" type="checkbox"/> 2.3.01 Town centre management strategy	In Progress	30/09/2019	75%	★	Town Centre Management continues with regular meetings on operational and strategic matters with the Lexicon team. The successful appointment of a new marketing and events officer to drive forward cultural and community events within the centre has been completed.
<input checked="" type="checkbox"/> 2.3.02 Planning policies enabling regeneration	In Progress	31/03/2020	50%	★	Policies and allocations for the new Local Plan have been developed to support and promote the further regeneration of the town centre and sites on the periphery of the town centre. These were included in the Revised Growth Strategy consultation document approved by the Executive in September for consultation in the autumn.
<input checked="" type="checkbox"/> 2.3.03 Town Centre Maintenance	In Progress	30/09/2019	0%	★	The town centre paving is looking a lot cleaner now the Tensid has been in use for 4 months, discussions have begun around the winter schedule for the use of the machine.
<input checked="" type="checkbox"/> 2.5.01 Street lighting replacement	In Progress	01/06/2019	95%	★	The LED lighting project has seen the installment of 13,000 new lanterns and 1,000 new columns, serving nearly 50,000 homes. The final stages of installation are complete and engineers are now collating and analysing public feedback (and technical data) alongside the commencement of a second phase of work to address the proportionately small number of residents' concerns regarding operational issues.
<input checked="" type="checkbox"/> 2.5.02 Infrastructure delivery plan	In Progress	30/09/2019	50%	★	An updated version of the Infrastructure Delivery Plan has been prepared to accompany the Revised Growth Strategy Local Plan consultation document approved by the Executive in September. This takes account of changes in housing numbers resulting from the application of the government's formula and the most recent affordability factor.
<input checked="" type="checkbox"/> 2.5.03 Infrastructure funding	In Progress	31/03/2026	78%	★	40% of the CIL target for the year was achieved within the second quarter and over £3million in S106 contributions collected. Over £1 million secured in completed S106s during the quarter and CIL Demand notices issued for over £5.1 million.
<input checked="" type="checkbox"/> 2.5.04 Strategic transport improvements	In Progress	not set	50%	★	The A322 Downshire Way improvement scheme is progressing well, this project is 70% DfT funded. The A3095 corridor improvement scheme will commence in Feb/March 2020 and is funded almost entirely from external contributions (Thames Valley Berkshire LEP and S106 developer contributions). Further funding has been provisionally secured for the A322/A329 corridor via the TVBLEP.

Quarterly Indicators	30/09/2019			
	Last Quarter	This Quarter	Current Target	RAG
L268 % of working age people who are unemployed	1.7%	2.1%		n/a
L269 % of working age population in employment	85.0%	84.3%		n/a
L271 % of borough covered by superfast broadband	96.8%	96.0%	99.0%	★

People have the life skills and education opportunities they need to thrive

Action	30/09/2019				
	Stage	Due Date	Percentage Complete	Status	Comment
<input checked="" type="checkbox"/> 3.2.04 Infrastructure Delivery Plan	In Progress	31/03/2020	50%	★	Work progressing on dualling of Downshire Way. Further work progressing on Warfield Community Hub.
<input checked="" type="checkbox"/> 3.2.05 New education facilities	In Progress	31/03/2020	50%	★	Proposals for new schools at Jealott's Hill included in Revised Growth Strategy Local Plan consultation document approved by the Executive in September.

People live active & healthy lifestyles

Action	30/09/2019				
	Stage	Due Date	Percentage Complete	Status	Comment
<input checked="" type="checkbox"/> 4.3.04 Promote sustainable travel	In Progress	31/03/2020	50%	★	Officers continue to meet with consultants commissioned by the Department For Transport in finalising the Local Cycling and Walking Infrastructure Plan. This will allow the authority to highlight any weaknesses in its ped and cycle network. The process, to date, has highlighted just how good the existing coverage is in Bracknell.

A clean, green, growing and sustainable place

Action	30/09/2019				
	Stage	Due Date	Percentage Complete	Status	Comment
<input checked="" type="checkbox"/> 5.1.01 Local Plan	In Progress	31/03/2020	50%	★	Local Plan is progressing in line with the programme in the Local Development Scheme. Revised Growth Strategy Local Plan consultation document was approved at the September meeting of the Executive. Consultation scheduled to take place in the next quarter.
<input checked="" type="checkbox"/> 5.1.02 Housing sites	In Progress	31/03/2020	50%	★	The Council can demonstrate a 5 year housing land supply. Major allocated sites are delivering new housing at Amen Corner North, Blue Mountain, Warfield and TRL. Significant numbers of new apartments are also being built in the town centre at the Winchester House and Eagle House sites. The approved Revised Growth Strategy consultation document sets out how the Council can meet its housing needs to 2036 with a significant buffer.
<input checked="" type="checkbox"/> 5.2.02 Strategic Housing Market Assessment (SHMA)	In Progress	31/03/2020	50%	★	Guidance no longer refers to Housing Market Areas. Overall housing need is calculated according to the government's formula. Work has been completed in draft to establish the need for affordable and other specialist housing for the new Local Plan.
<input checked="" type="checkbox"/> 5.2.03 Thames Basin Heath Special Protection Area	In Progress	31/03/2020	50%	★	The SPA SPD continues to be implemented to enable housing development to proceed. BFC continues to receive facilitation funds for the use of its SANG capacity. Third party SANG capacity is also now becoming available to help support the strategy.
<input checked="" type="checkbox"/> 5.3.01 Transport improvement	In Progress	31/03/2020	50%	★	The Transport Capital Programme continues to incorporate Borough led transport improvements which result from new development and the strategic transport action plan, currently focussed towards the A322, A329 and A3095 strategic corridors. Local junctions and corridors will also be improved as development growth is delivered. Developer led improvements continue to be managed through the S106 and S278/38 processes.
<input checked="" type="checkbox"/> 5.3.03 Community Hubs	In Progress	31/03/2020	0%	★	Warfield CH - WPC has started work on drawing up a business plan. Crowtherne CH - decision still pending on the planning application and CPC working on their business plan. BM CH - new plans have been drawn up for the joint facility and the CCG submitted their OBC, however, this was rejected, so they are resubmitting in October. MHWCC - the lease is still in progress.
<input checked="" type="checkbox"/> 5.4.01 Spending priorities	In Progress	31/03/2020	75%	●	Work continues on the development of the Blue Mountain community and health facility, working through funding opportunities available to the project.
<input checked="" type="checkbox"/> 5.6.01 Special Protection Area (SPA)	In Progress	31/03/2020	75%	★	Since April 2015 around £11.3M of SANG contributions have been secured through s106 Agreements with over £6.1M being received. This allows the Council's SANG suite of open spaces: -to be upgraded; - guarantees their long-term maintenance; and, - raises significant income for service provision. As a result the SPA designation is not harmed , residents get excellent open spaces to enjoy and developers can build their residential developments. The Council is working with developers on further SANGs at Broadmoor, Blue Mountain, Amen Corner North, TRL and Frost Folly 2.

Quarterly Indicators	30/09/2019			
	Last Quarter	This Quarter	Current Target	RAG
L241 Income from CIL receipts	£1,644,667	£451,000		n/a
L284 Number of homes given planning permission	135	30		n/a
> L286 % of successful planning appeals	80%	64%	66%	★
> L356 % of major planning applications determined within timescales	95%	93%	85%	★
> L357 % of minor planning applications determined within timescales	86%	86%	85%	★
> L358 % of other planning applications determined within timescales	91%	93%	85%	★

Strong, safe, supportive and self-reliant communities

Action	30/09/2019				
	Stage	Due Date	Percentage Complete	Status	Comment
<input checked="" type="checkbox"/> 6.1.02 Community self reliance	In Progress	31/03/2020	0%	★	A review of the Council's approach to community resilience continues and key actions are being prioritised.
<input checked="" type="checkbox"/> 6.2.02 Prevent agenda	In Progress	31/03/2020	0%	★	The Prevent Action Plan addresses community cohesion issues. The action plan is monitored by the Prevent Steering Group.
<input checked="" type="checkbox"/> 6.2.04 'All of Us' Equality Scheme	In Progress	31/03/2020	0%	★	Annual monitoring nearing completion.

Section 3: Operational Priorities

Action	30/09/2019				
	Stage	Due Date	Percentage Complete	Status	Comment
<input checked="" type="checkbox"/> 7.001 Promote the borough as a business location	In Progress	31/03/2020	50%	★	The 2018 / 2019 iteration of the business brochure is completed and was circulated to partners and added to the website. Copies of the brochure in addition to a welcome letter are being sent to newly incorporated businesses in the borough. Ongoing projects and business support is being promoted via our Comms team (e.g. BID initiative, Growth Hub etc.). A new iteration of the 2015 business surveys will commence in spring 2020 with a spring ESDP event planned to launch the results.
<input checked="" type="checkbox"/> 7.002 Benchmark income/charges	Completed	31/03/2020	100%	✓	n/r
<input checked="" type="checkbox"/> 7.003 Planning and Transport service costs	Completed	31/03/2020	100%	✓	n/r
<input checked="" type="checkbox"/> 7.005 Infrastructure improvements	In Progress	31/03/2020	75%	★	Infrastructure improvements continue with the dualling of Downshire Way as a key project in the borough over the last quarter. Development of an Infrastructure Delivery Plan to sit alongside the Council's new Local Plan is also progressing well.
<input checked="" type="checkbox"/> 7.006 Public transport safety	In Progress	31/03/2020	75%	★	Data shows a continued downward trend in collisions and casualties. Police accident records continue to be analysed and road safety schemes developed where trends can be identified and intervention is considered likely to provide benefit.
<input checked="" type="checkbox"/> 7.007 Road safety	In Progress	31/03/2020	75%	★	Regular liaison continues and Bracknell Forest remains a partner within the 'Safer Roads Berkshire' joint arrangement between Unitary Authorities and service providers. Casualty numbers within Bracknell Forest continue on a downward trend.
<input checked="" type="checkbox"/> 7.008 Integration of diverse communities	In Progress	31/03/2020	50%	★	2017 Residents' Survey result - 96% of people believed that people from different backgrounds get on well in the borough. The Civilian Military Partnership continues to make good progress in implementing its action plan. Hate crime levels are monitored by the Community Cohesion partnership and remain low with no increase in hate crime despite a recent upward trend nationally and ongoing Brexit negotiations.
<input checked="" type="checkbox"/> 7.009 Hate crime	In Progress	31/03/2020	50%	★	Work continues to promote hate crime reporting and regular updates are received from Thames Valley Police at the Community Cohesion and Engagement Partnership meetings.
<input checked="" type="checkbox"/> 7.010 Faith and Belief Forum	In Progress	31/03/2020	50%	★	Supported the Faith and Belief Forum's AGM and Interfaith week events. The Forum continues to be represented on the Community Cohesion and Engagement Partnership and further support will be offered as and when required.
<input checked="" type="checkbox"/> 7.011 Access Advisory Panel	In Progress	31/03/2020	50%	★	Council continue to support and attend Access meetings. The Terms of Reference will be looked at and work done to revitalise the group and open it up to a wider number of people.
<input checked="" type="checkbox"/> 7.013 Equality monitoring	In Progress	31/03/2019	75%	★	Systems are in place to ensure that reports are produced in line with expected timescales.
<input checked="" type="checkbox"/> 7.014 e-learning opportunities	In Progress	31/03/2020	65%	★	E learning opportunities are being supplemented by smart hours and smart hourplus sessions. These are intensive sessions for key development areas such as Recruitment.
<input checked="" type="checkbox"/> 7.015 Annual workforce monitoring	In Progress	31/12/2019	70%	★	Work is progressing well and the report is on target to go to December Employment Committee
<input checked="" type="checkbox"/> 7.016 Workforce information	Completed	31/12/2019	100%	★	A number of communications have gone out to staff regarding updating the personal information in readiness for Brexit. Periodic reminders will follow but the majority of staff have now completed this.
<input checked="" type="checkbox"/> 7.017 Recruitment and retention	In Progress	30/09/2019	80%	★	The new Recruitment and Branding scheme has now been in place for over 3 months and most areas are embedding well within the Authority. We are currently undertaking a short review to see if there are any improvements that we could implement.
<input checked="" type="checkbox"/> 7.018 Statement of Accounts	In Progress	31/05/2020	0%	●	Still awaiting sign off of the RBWM Pension Fund audit. Bracknell Forest's accounts cannot be signed off until this has been completed.
<input checked="" type="checkbox"/> 7.019 Budget monitoring	In Progress	31/03/2020	0%	★	All budget monitoring reports completed on time
<input checked="" type="checkbox"/> 7.020 Financial advice for Downshire Homes Limited	In Progress	31/03/2020	90%	★	Operational arrangements for DHL being reviewed to ensure appropriate split of responsibilities between DHL and BFC
<input checked="" type="checkbox"/> 7.021 Self-service budget monitoring	In Progress	31/12/2019	50%	●	Structures within Agresso being reviewed and updated to facilitate different reporting views for budget holders and senior managers. Reports to be developed and tested in October / November
<input checked="" type="checkbox"/> 7.022 Centralising budgets	In Progress	31/03/2020	80%	★	Budgets originally identified have been centralised and savings made. Identification of other opportunities ongoing.
<input checked="" type="checkbox"/> 7.024 Business rates pilot scheme	In Progress	31/03/2020	90%	★	Arrangements agreed and in place across the Berkshire unitaries and working well
<input checked="" type="checkbox"/> 7.057 Engagement and Communications Plans	In Progress	30/09/2019	0%	★	All transformation projects have a communication and engagement plan. Project managers meet regularly with their communications lead to review communication and engagement requirements.
<input checked="" type="checkbox"/> 7.058 Town centre communications strategy	In Progress	31/03/2020	60%	★	Work is continuing to progress the communications in partnership with the Lexicon. A town centre events and marketing coordinator has been appointed and will start in November. Announcements of The Deck and Princess Square have been made. Work on the JV communications continues.

Monthly Indicators	30/09/2019			
	Last Month	This Month	Current Target	RAG
> L065 Return on investments	0.19	0.19	0.10	★
L295 Meetings held with key businesses	2	1	1	★

Quarterly Indicators	30/09/2019			
	Last Quarter	This Quarter	Current Target	RAG
> BV8 % of invoices paid within 30 days	93.1%	94.4%	95.0%	★
> L064 Debt outstanding as % of gross debt	7.8%	6.2%	7.0%	★
> L261 Level of staff sickness absence	1.82	1.61		n/a
> L262 Level of voluntary staff turnover	1.4%	2.3%		n/a

Section 4: Staff Sickness

Section	Total staff	Number of days sickness	Quarter 2 average per employee	2019/20 annual average per employee
Chief Executive	17	1	0.05	1
Finance	67	142.5	2.12	13.9
Organisational Development, Transformation & HR	56	176.5	3.15	8.95
Place, Planning & Regeneration	161	164	1.02	3.81
Department Totals (Q2)	301	484	1.61	
Totals (19/20)				6.84

Comparator data	All employees, average days sickness absence per employee
Bracknell Forest Council 18/19	7.22 days
Public Sector employers 2017	8.50 days

Source CIPD: Health & Wellbeing Survey May 2018

Comments:

Sickness rates within the central directorates have decreased slightly over the last quarter. Finance figures have gone down significantly with the return of 3 long term sickness employees. Organisational Development, Transformation and HR sickness has increased this quarter mainly due to 3 long term sick cases all of which have now returned. The overall average for Central Directorates is still well below the authority figure for last year of 7.22.

Annex A: Financial information

Financial Information – Table 1

CENTRAL DIRECTORATES BUDGET MONITORING 2019-20 QUARTER 2								
	Original Cash Virements Budget & Budget C/Fwds	Current Approved CashBudget	Spend to Date %	Department's Projected Outturn	Variance Over/(Under) Spend	Variance This Quarter		
							NOTE	NOTE
	£000	£000	£000	£000	£000	£000		
Director: Place, Planning & Regeneration								
Director Place, Planning & Regeneration	185	38	223	35	256	33	33	2,5
Head of Planning	658	183	b	841	47	841	0	0
Building Control & Land Charges	32	-132	b	-100	87	-100	0	0
Transport Strategy & Implementation	2,054	176	b,h	2,230	30	2,130	-100	-100
Traffic Management	-160	-9	b	-169	-30	-169	0	0
Urban Traffic Management & Control	434	-10	b	424	37	424	0	0
Transport Engineering	444	-19	b	425	37	425	0	0
Development & Adoptions	26	258	b	284	14	209	-75	-75
Highways	0	3,001	a,b,l	3,001	30	3,001	0	0
		b,g,i,j,						
Parks, Open Spaces and Countryside	1,076	191	l	1,267	23	1,041	-226	-226
Regeneration & Economic Development	247	-50		197	-205	197	0	0
	4,996	3,627		8,623	26	8,255	-368	-368
Director: Organisational Development, Transformation & HR								
Human Resources	876	12	b,c	888	39	888	0	0
Organisational Development	483	-5	b	478	-15	478	0	0
Communications	86	31	g	117	28	117	0	0
Transformation Board	443	6	b	449	171	449	0	0
Community Engagement	148	42	b	190	28	190	0	0
Voluntary Sector Grants	301	-20		281	51	281	0	0
	2,337	66		2,403	53	2,403	0	0
Director: Finance			b,c,d,					
Finance	2,658	225	e,f,m	2,883	43	2,907	24	24
Insurance	435	0		435	37	410	-25	-25
Revenue Services	0	271	b	271	76	271	0	0
	3,093	496		3,589	45	3,588	-1	-1
Chief Executive's Office								
Chief Executive	341	338	b,k	679	47	679	0	0
	341	338		679	47	679	0	0
TOTAL CENTRAL DIRECTORATES	10,767	4,526		15,293	36	14,924	-369	-369
Memorandum item								
Devolved Staffing Budget	9,059	2,449		11,508	47	11,580	0	0
Non Cash Budgets								
Capital Charges	619	3,872		4,491		4,491	0	0
IAS19 Adjs	1,245	239		1,484		1,484	0	0
Recharges	-3,215	681		-2,534		-2,534	0	0
	-1,351	4,792		3,441		3,441	0	0

Financial Information - Table 2

Virements

Note	Total	Explanation
	£'000	
	9,090	Total Virements Reported in First Budget Monitoring
a	(125)	Highways It is necessary to be able to manage the highways costs within Environmental Services to ensure that the additional costs of highway verge maintenance when newly adopted land triggers an uplift for additional resource on the CLL Grounds Maintenance contract can be accounted for correctly. As such a virement is to take place between Highways within Central to Delivery.
b	72	IAS19 Pension Adjustment IAS19 is the accounting guidance that requires all authorities to account for retirement benefits when committed to them rather than when they become payable. This budget adjustment makes the budgets held match the estimated costs as calculated from the figures provided by the actuaries to the Berkshire Pension Fund.
c	(22)	Finance/HR As part of the People Directorate Transformation Programme, overhead costs associated with school SLA traded services have been allocated to individual services within other Directorates, this has impacted on Finance (£0.002m) and HR (£0.020m)
d	25	Finance DSB A request has been made from the structural changes reserve for £0.025m, this amount represents the additional cost of salary protection as a result of restructures within the Finance Department.
e	33	Finance DSB The Transformation Board was created in 2015/16 working on a number of different projects. There is no agreed budget for this Board however bids are submitted requesting to drawn down on money currently held within a reserve and authorised accordingly. During 2019/20 it was agreed to provide Finance with £0.033m.
f	0	Finance Previously reported underspends of £0.068m have been reversed and the budgets vired to support Finance DSB. (New Burdens Funding £0.018m, Audit £0.050m)
g	0	DSB Town Centre Assistant post has transferred from Regeneration to the Communications Team (£0.031m)
h	84	Bus Contracts Section 106 Agreements allows for bus services to be provided within the Borough. The contract has been re-let for this service with effect from April this year, resulting in an annual cost of £201,648, which is an increase of £0.084m on the previously requested funding.
i	25	Parks & Countryside The Council received a grant for £0.025m from MHCLG for Local Authority Parks Improvements at the end of 2018-19. This grant was placed in reserves until a scheme was developed. It has now been agreed that the grant will contribute towards the path networks at South Hill Park and so needs to be drawn down.

Note	Total	Explanation
	£'000	
j	(25)	Revenue Contributions to Capital The grant drawn down from reserves for the path networks at South Hill Park is to be transferred to capital to support the scheme.
k	33	Chief Executive's Office As agreed in 2018/19, all PA's will now sit under the PA to the Chief Executive. In addition to the budgets already vired an additional post has been identified within the People Directorate which requires a transfer of £32,500.
l	(4)	Electricity & Gas Contracts The new contract prices for gas and electricity with effect from 1 April 2019 have now been applied to the updated volumes of energy consumption at the various sites, the decrease in costs for Planning Performance and Regeneration is £4,320.
m	132	Severance Costs As a result of restructuring in the department severance payments totalling £132,420 have been made, a virement is therefore requested from the Structural Changes Fund.
	228	Total Virements Reported in Second Budget Monitoring
	9,318	Total Virements Reported To Date

Variances

Note	Total	Explanation
	£'000	
	0	Total Variances Reported in First Budget Monitoring
1	(37)	Parks & Countryside The first payment confirmed from Surrey Heath for SANGS capacity at Shepherds Meadow is £0.037m in excess of budget.
2	72	Finance/PPR DSB Following a review of grades for various posts across the Department CMT agreed to increase and backdate various roles. Funding of £0.072m is requested to fund these costs (Finance £0.0.24m, PPR £0.048m). In future years, vacancies will need to be held in order to balance the DSB budgets.
3	(159)	Parks & Countryside The second payment received from Surrey Heath for SANGS capacity at Shepherds Meadow is £0.159m in excess of budget, taking the overall income in excess of budget to £0.196m.
4	(75)	Development & Adoptions Income received from rechargeable streetworks is in anticipated to exceed budget by 0.075m.
5	(15)	Director, Place Planning & Regeneration It is anticipated that the underspend for Bought In Services achieved in 2018-19 can also be achieved in the current financial year.

Note	Total	Explanation
	£'000	
6	(100)	Concessionary Fares There has been a decline in trip rates over the past few years and early indications are that this has continued through the first quarter of the year which will result in an underspend if levels remain steady for the remainder of the year of (-£0.100m).
7	(30)	Parks & Countryside It is projected that an underspend of (-£0.030m) will be achieved in delivering the Tree Services, in the main this is due to a recharge of costs incurred during the year in line with previous years.
8	(25)	Finance The insurance premiums for 2019-20 are under budget by £0.025m
	(369)	Total Variances Reported in Second Budget Monitoring
	(369)	Variances Reported to Date

Financial Information - Table 3

CAPITAL MONITORING 2019/20

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2019/20	Expenditure to Date	Current Comments	Estimated Outturn 2019/20	Carry Forward 2020/21	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
YL011	Parks & Open Spaces S106 Budget Only	179.8	129.8	0.0	0.0	129.8	50.0	0.0	PPR	Mar 21	Projects being identified. Pressures on staff time will prevent enough projects being delivered this year, so some carry forward expected
YL265	SPA Mitigation Strategy (S106)	500.1	500.1	64.5	3.1	500.1	0.0	0.0	PPR	Mar 20	Implementation of project works is subject to planning approvals for new housing and associated s106 agreements (re. The Thames Basin Heaths SPA). Progress and priorities are reviewed monthly in liaison with Spatial Policy and Finance. Relevant levels of work are planned to maintain pump priming.

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2019/20	Expenditure to Date	Current Comments	Estimated Outturn 2019/20	Carry Forward 2020/21	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
YM007	Capitalisation of Revenue (Highways)	200.0	200.0	22.8	0.0	200.0	0.0	0.0	PPR	Mar 20	Programmes under development
YM243	Community Centres - S106	28.3	28.3	0.0	0.0	28.3	0.0	0.0	HR	Mar 20	Total S106 funding anticipated for the scheme.
YM247	Market Place Properties	100.0	100.00	0.0	0.0	100.0	0.0	0.0	PPR	Mar 20	This money has been set aside for any compensation events resulting from a CPO on this site.
YM345	Town Centre Redevelopment	7,227.5	0.0	0.0	0.0	0.0	7,227.5	0.0	PPR	Mar 21	Funding is set aside for town centre projects to enable the continued regeneration of the centre. This will also cover development work/ purchase of the town centre sites.
YM381	Farley Wood CC (S106)	3.8	3.8	00	0.0	3.8	0.0	0.0	PPR	Mar 20	Total S106 funding anticipated for the scheme.
YM387	Binfield Community Centre S106	61.2	61.2	16.2	43.3	61.2	0.0	0.0	HR	Mar 20	Project complete, awaiting invoices
YP003	Mobility/ Access Improvement Schemes	508.9	508.9	113.3	177.5	508.9	0.0	0.0	PPR	Mar 20	The signalisation of the Owlsmoor Road junction with A3095 Rackstraw Road is

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2019/20	Expenditure to Date	Current Comments	Estimated Outturn 2019/20	Carry Forward 2020/21	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
											complete and awaiting payment. The remainder of the year's programme is programmed with the Term Contractor and work is progressing on programme. London Road footway cycleway is ordered and starts together with Shoulder of Mutton scheme on the 6th October. Harvest Ride toucan crossing is substantially complete and awaiting its final measure and payment.
YP006	Local Safety Schemes	234.9	234.9	40.9	34.0	234.9	0.0	0.0	PPR	Mar 20	Rectory Road zebra crossing is complete. Bay Road parking scheme has progressed through planning and is aimed for January 2020. Detailed design is underway

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2019/20	Expenditure to Date	Current Comments	Estimated Outturn 2019/20	Carry Forward 2020/21	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
											on the remainder of the schemes (North street, Maidenhead Road, Peacock Lane and Wokingham Road) . The works are programmed with the Term Contractor and work is progressing on programme.
YP007	Maintenance (Street Lighting)	23.5	23.5	7.9	0.0	23.5	0.0	0.0	PPR	Mar 20	Works projects in progress
YP009	Structural Maintenance of Bridges	373.3	373.3	0.0	0.0	373.3	0.0	0.0	PPR	Mar 20	Works on site will begin as road space permits.
YP013	Land Drainage	291.9	291.9	0.0	0.0	291.9	0.0	0.0	PPR	Mar 20	Works on site will begin as road space permits and contractor resources allow.
YP113	Road Surface Treatments	1,706.9	1,706.9	35.8	0.0	1,706.9	0.0	0	PPR	Mar 20	programmes under development

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2019/20	Expenditure to Date	Current Comments	Estimated Outturn 2019/20	Carry Forward 2020/21	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
YP162	Traffic Management Schemes	120.9	120.9	0.0	120.9	120.9	0.0	0.0	PPR	Mar 20	Detailed design is underway. The works are programmed with the Term Contractor and work is progressing on programme
YP225	Traffic Modelling	266.9	266.9	65.0	220.2	266.9	0.0	0.0	PPR	Mar 20	Orders have been placed and work has begun on all three elements of the Model Rebuild
YP269	Residential Street Parking	132.1	132.1	12.0	116.0	132.1	0.0	0.0	PPR	Mar 20	Holbeck and Windmill road are complete. Wilwood is on site. The Remainder of schemes are ordered and progressing to programme.
YP456	Update Traffic Signal Infrastructure	70.0	70.0	95.6	0.0	70.0	0.0	0.0	PPR	Mar 20	surveys being undertaken and Costing for refurbs of identified sites underway awaiting final BofQ to place orders.
YP479	Replacement LED Street	1,703.3	1,703.3	417.8	0.0	1,703.3	0.0	0.0	PPR	Mar 20	Works in progress on site, included

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2019/20	Expenditure to Date	Current Comments	Estimated Outturn 2019/20	Carry Forward 2020/21	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
	Lights										within the carry forward is £850k to undertake works on subway lighting.
YP486	Trees Woodland Management	72.9	72.9	0.0	2.0	72.9	0.0	0.0	PPR	Mar 20	First phase of felling scheduled for September 2019. Multi-year project.
YP488	Martins Heron Roundabout	796.2	796.2	99.2	513.1	796.2	0.0	0.0	PPR	Mar 20	The civil engineering works are complete. Landscaping works will follow.
YP510	Management of Parks & Countryside Open Spaces on Confirm	34.1	34.1	7.5	0.0	34.1	0.0	0.0	PPR	Mar 20	In progress, multi-year project.
YP516	Ambarrow Crescent (S106)	0.7	0.7	0.1	0.0	0.1	0.0	(0.6)	PPR	Mar 20	Complete
YP518	Westmorland Park Limes Path (S106)	9.0	0.0	0.0	0.0	0.0	9.0	0.0	PPR	Mar 21	Money reserved for Westmorland Park. The Limes path as per the s106 legal agreement. Intended as a rolling project.
YP526	Urban Tree Project (S106)	13.1	13.1	1.5	0.0	13.1	0.0	0.0	PPR	Mar 20	Project underway, establishment of trees to independence in the landscape covers multiple years.

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2019/20	Expenditure to Date	Current Comments	Estimated Outturn 2019/20	Carry Forward 2020/21	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
YP529	Downshire Way Duelling	3,332.2	2,929.8	728.9	2,060.0	2,929.8	402.4	0.0	PPR	Mar 21	Works are progressing well on site. Interim payments being made monthly dependent upon progress. These works will roll into the next financial year
YP537	Look Out Parking Bay Programme	31.8	31.8	3.9	20.5	31.8	0.0	0.0	PPR	Mar 20	Works in progress
YP538	Look Out Play Area/ Exhibit Upgrade	40.0	40.0	0.3	0.0	40.0	0.0	0.0	PPR	Mar 20	Scheme being developed
YP539	Off Street Car Parking	100.0	100.0	0.0	0.0	100.0	0.0	0.0	PPR	Mar 20	Schemes being developed
YP547	A3095 Improvement Scheme	165.7	165.7	32.0	22.6	165.7	0.0	0.0	PPR	Mar 20	Detailed design is underway. The works are programmed to start in early 2020
YP549	Great Hollands Play Area Rec	50.2	50.2	50.2	0.0	50.2	0.0	0.0	PPR	Mar 20	Complete
YP559	Country Park	2,600.0	2,600.0	43.2	101.7	2,000.0	600.0	0.0	PPR	Mar 21	Detailed design is underway. Weather dependent delivery which may span to 20/21

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2019/20	Expenditure to Date	Current Comments	Estimated Outturn 2019/20	Carry Forward 2020/21	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
YP560	South Hill Park – Path Networks	90.0	90.0	0.0	0.0	65.0	0.0	0.0	PPR	Mar 20	Project underway, weather dependent delivery which may span to 20/21
YP561	Mobile Wireless Security Cameras	15.0	10.0	8.9	0.0	10.0	5.0	0.0	PPR	Mar 21	Project underway, will span two years
YP564	Downshire Way Greening Works	250.0	100.00	0.3	41.0	100.0	150.0	0.0	PPR	Mar 20	Establishment of trees to independence in the landscape covers multiple years.
YP565	Shoulder of Mutton Junction Improvements	150.0	150.0	0.0	0.2	150.0	0.0	0.0	PPR	Mar 20	Project starts 6th October and is being merged with Nick Roses London Road Cycle Scheme, estimated completion 8 weeks for the signal element.
YP568	London Road A329 Greening	120.0	80.0	0.0	11.6	80.0	40.0	0.0	PPR	Mar 21	Establishment of trees to independence in the landscape covers multiple years.
YP569	Broad Lane Development Improvements	80.1	80.1	30.0	0.0	80.1	0.0	0.0	PPR	Mar 20	Project underway
YP570	Rights of Way (S106)	20.0	20.0	0.0	6.0	18.5	0.0	(1.5)	PPR	Mar 20	Project underway, small underspend

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2019/20	Expenditure to Date	Current Comments	Estimated Outturn 2019/20	Carry Forward 2020/21	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
											expected
YP571	Biodiversity (S106)	20.0	20.0	0.0	0.0	20.0	0.0	0.0	PPR	Mar 20	Project underway
YP572	Horseshoe Lake Country Park (S106)	35.4	0.0	0.0	0.0	0.0	35.4	0.0	PPR	Mar 20	Works in line with Country Park
YP574	Crowthorne road A3095 Greening	100.0	90.0	0.0	0.0	90.0	10.0	0.0	PPR	Mar 21	Project underway, establishment of trees to independence in the landscape covers multiple years.
YP575	Wykery Copse	57.0	57.0	0.0	0.0	57.0	0.0	0.0	PPR	Mar 20	Project underway
YP576	The Parks sports pitch works	130.1	60.1	0.0	0.0	60.1	70.0	0.0	PPR	Mar 20	Project underway
		22,046.6	13,447.3	1,897.9	3,493.7	13,445.2	8,599.3	(2.1)			